



WEST MILFORD BAND PARENTS ASSOCIATION



COMMITTEE DESCRIPTIONS 2008-2009

Band Camp BBQ – organize, buy food and supplies, order shirts and distribute, cook and distribute food for last day of band camp. (Friday, August 24 2008)

Cheesecake Sale – organize sale by obtaining order packets and collecting orders, organize the delivery, sorting and distributing on day of delivery (usually the end of September)

Concession Stand – clean up prior to football season, organize workers, and purchase food; day of football game (usually Friday night): set-up, cook, sell food, clean-up.

Phone Chain – assist the executive board by passing on phone messages to our band families.

Military Tattoo (Concert) – Mid November. One of our largest fundraisers! People are needed for planning and organizing. Volunteers are needed the night of the event for security, clean-up/set-up, hall concessions, and food preparation/distribution for performers. Before the event, we need people to work on the program, ticket sales, and publicity.

Citrus Sale – organize sale by obtaining order packets and collecting orders, organize the delivery, sorting and distributing on day of delivery (usually after school at the end of the second week in December).

Poinsettia Sale – Poinsettia are sold by students, but are used to decorate the stage for the Winter Concert. Those people that purchased the plants bring them home after the concert. Volunteers needed to set-up and distribute.

Tag Day – (usually 1st or 2nd Saturday in December) Students play holiday music, in uniform, in groups in front of local businesses for donations. Volunteers are needed to be chaperones.

Senior Night – Senior students who are in the band, guard, football and cheerleaders and their parents are honored at a reception in the cafeteria before the final home football game. Volunteers are needed to help set-up, serve and clean up at reception.

Market Day – Volunteers are needed to sort orders on delivery day (only once a month, for about an hour, from September to June).

Macopin Band Day – Volunteers are needed to organize, serve, and clean up, a ziti dinner given to the band, guard and 8th grade guests on Macopin Band Day. Committee will work with the 8th grade Band Director organizing students travel to the band competition.

Hoagie Sale – Volunteers are needed the morning of Super Bowl Sunday to help assist students to make hoagies, purchase refreshments for workers, clean-up. Prior to Super Bowl Sunday, hoagie captains are needed to make phone calls to students to check on sales, volunteers are also needed to slice cold cuts the day before and pick up the bread the morning of Super Bowl Sunday.

Evening Fund Raiser- We are brainstorming some ideas to replace our annual tricky tray. Beef steak dinner, dinner dance, Celtic or ballroom dancing, murder mystery evening are just a few ideas. We need people to help plan and implement our newest fund raising venture.

Hospitality Committee – Volunteers are needed to set-up refreshments and clean-up after concerts, at the Tricky Tray, and for Senior Recognition at the Spring Concert ordering cake for reception after the concert. Order corsages for Senior Band members and distribute on the night of the Spring Concert.

Uniform Committee – Volunteers are needed to distribute uniforms (evenings, late in August) and collect uniforms (in June).

Equipment Committee – Volunteers are needed to organize the loading and unloading of equipment truck and assist the band and guard with the half-time show during football games and competitions.

Awards Banquet – (End of May) Volunteers are needed to order the awards, organize arrangements with banquet facility, send out and collect invitations.

Fund Raiser Committee – The committee will be responsible for investigating new fundraising opportunities and presenting those ideas to the executive board. This committee will also assist the executive board with finding volunteers to chair these committees.

Merchandise – We sell band “branded” merchandise to the families of the band so that the band families can show their pride and spirit. The committee will organize the ordering process as well as work with the supplier of the merchandise.

Webmaster/Backup Webmaster - Responsibilities are to maintain the association’s website; receiving instructions from the executive board for content placed on the website; keeping the information current.

Publicity Committee – Take pictures, make sure that the band gets good “press coverage” for their accomplishments. Advertise upcoming fund raisers.

General Volunteers – A great place to sign up to give a hand with the odd and end task, or if we are swamped. We need a list of people who might be able to help, depending on their schedule.

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